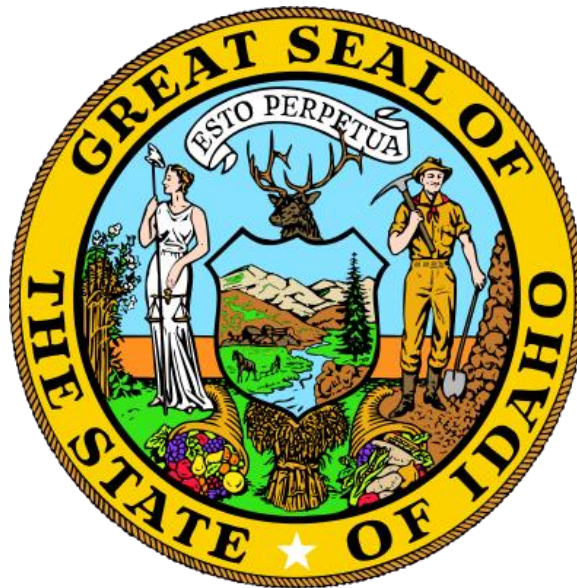# STATE OF IDAHO

ASSOCIATION OF NATIONAL STAKEHOLDERS IN TRAFFIC SAFETY EDUCATION
ANSTSE

STATE ONSITE TECHNICAL ASSISTANCE
for the
DRIVER EDUCATION PROGRAM

September 24 - 25, 2014

ANSTSE Onsite Technical Assistance Team

Sharon Fife
Nina Saint, MS

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ACKNOWLEDGEMENTS

BACKGROUND

Motor vehicle crashes are the leading cause of unintentional injury and death in the United States. Nationwide, the economic cost of motor vehicle traffic crashes exceeds $230 billion annually. Motor vehicle crashes are the leading cause of teen (ages 15-20) deaths in the United States.

The Novice Teen Driver Education and Training Administrative Standards (NTDETAS) were finalized in 2009 to assist in improving the administration of driver education programs nationally. An association of major stakeholders was created to maintain and, when necessary, upgrade the Standards and to provide oversight in implementation activities.

This volunteer group of stakeholders, consisting of:

- the Driver Education and Training Administrators (DETA),
- the Driving School Association of the Americas (DSAA),
- the American Driver and Traffic Safety Education Association (ADTSEA),
- the Governor's Highway Safety Association (GHSA),
- the Transportation Research Board (TRB),
- the American Automobile Association (AAA),
- the AAA Foundation for Traffic Safety (AAAFTS) and
- the American Association of Motor Vehicle Administrators (AAMVA)

was established in 2010 and titled the Association of National Stakeholders in Traffic Safety Education (ANSTSE).

ANSTSE developed a maintenance system for keeping the Standards up-to-date and developed an NTDETAS Strategic Plan for implementation of the Standards in the States. The States, ANSTSE members, and the driver education community in general, may need technical support to assist in the adoption and implementation of the NTDETAS Standards. The NTDETAS Standards document was the first step in developing and implementing a comprehensive national driver education program effort. The current effort is to provide technical support for States and organizations to adopt and implement the NTDETAS Standards.

Technical assistance may be provided prior to or following a NHTSA Driver Education State Assessment / Peer Review. Technical assistance can provide a preliminary analysis of the States driver education program. Then the State may utilize highway safety funds, or other funds, to conduct a NHTSA State Assessment / Peer Review based on the recommendations in the NTDETAS. These assessments offer States a tool to use over time to review their driver education programs, note the program's strengths and accomplishments, and note where improvements can be made. Following a NHTSA State Assessment / Peer Review, ANSTSE can provide post analysis technical assistance to assist with implementing the recommendations given in the NHTSA State Assessment / Peer Review.

Additional information on the NTDETAS, ANSTSE and Technical Assistance is available at www.anstse.info.

NHTSA STATE ASSESSMENT/PEER REVIEW

The purpose of a *State Driver Education Assessment / Peer Review* is to assist in the review of the driver education program in a State, identify the program's strengths and accomplishments, identify problem areas and offer suggestions for improvement. The assessment can be used as a tool for planning purposes and for making decisions about how to best use available resources. This assessment tool follows the format of the *Novice Teen Driver Education and Training Administrative Standards*. The assessment process provides an organized approach for measuring the State's entire driver education program status.

NHTSA utilized the newly developed *Novice Teen Driver Education and Training Administration Standards* as the assessment framework. These standards were developed by representatives from the driver education professional community, with assistance from NHTSA. The five major topic areas in the standards are:

- Program Administration
- Education/Training
- Instructor Qualifications
- Parent Involvement
- Coordination with Driver Licensing

Idaho completed a full NHTSA Driver Education State Assessment / Peer Review in May 2013.

OVERVIEW OF THE ONSITE TECHNICAL ASSISTANCE

In August, 2014, the State of Idaho initiated the process to request Technical Assistance from ANSTSE to assist with the State's Driver Education Program and adoption of the NTDETAS.

In August, 2014 an initial conference call was held with Idaho staff persons from the Transportation Department to determine the specific needs for technical assistance to Idaho in the administration of their driver education program. Based upon the information received, it was determined that the onsite technical assistance visit should focus on Priority Recommendations from the full NHTSA Driver Education State Assessment / Peer Review.

Based on this focus, Sharon Fife, Communication Driving School Association of Americas (DSAA) and Nina Saint, Executive Director for Driver Education and Training Administrators (DETA) were selected as Team members to conduct the onsite Technical Assistance in Idaho. Another conference call was held with Idaho staff persons from the Idaho Transportation Department on September 15, 2014 to discuss the agenda and the technical assistance process.

The onsite Technical Assistance visit was then scheduled for and conducted on September 24 -25, 2014 in Boise, ID. The Team met with Idaho representatives September 24-25, 2014 to determine the current status on Idaho's driver education program since full NHTSA Driver Education State Assessment / Peer Review focusing on the priority recommendations.

On September 24, 2014, the Taskforce had a working lunch while visiting the Meridian Youth Traffic Safety Summit at Wahooz and on September 25, 2014 the Taskforce view a presentation of Alive at 25 by Sgt. Gonzales and Officer Stoy. On September 25, 2014 the Team participated in an exit meeting with State's representative to provide a preliminary list of recommendations based on the information provided during the onsite technical assistance visit.

This report details these findings and recommendations.

TECHNICAL ASSISTANCE FINDINGS AND RECOMMENDATIONS

Legend: DMV – Department of Motor Vehicles,
DRB – Private Business Driving Schools,
IDLA – Idaho Digital Learning Academy,
ITD – Idaho Transportation Department,
LE – Law Enforcement Agencies,
OHS – Office of Highway Safety
PROS – Prosecutors,
SDE – State Department of Education

Priority Recommendations
Findings and Recommendations of the Onsite Technical Assistance Visit:

1.0 Program Administration

1.1.1   Ensure the State effectively coordinates efforts among the agencies responsible for driver education and traffic safety in Idaho to include the Idaho Transportation Department, Department of Education, and the Bureau of Occupational Licenses Private Driving Businesses.

Recommendations: Technical Assistance (2014) - Status/Action Plan:

- OHS hosting current Driver Education Assessment Taskforce meeting 9/24 & 25/2014.
   Lead: OHS
   Timeline: September 24 & 25, 2014

- OHS to facilitate a meeting with SDE, DRB, and IDLA to plan the agenda for the stakeholders meeting on common curricula standards.

   Lead: OHS
   Timeline: November/ December 2014

- Facilitate meeting with stakeholders on common curricula standards (1.1.4, 2.1.1, & 2.1.2) for public schools and private driving businesses.

   Lead: OHS
   Timeline: November/ December 2014

1.1.4 Adopt common curricula for all driver education for public schools and private driving businesses.

Recommendations: Technical Assistance (2014) - Status/Action Plan:

- OHS to facilitate a meeting with SDE, DRB, and IDLA to plan the agenda for the stakeholders meeting on common curricula standards

  Lead: OHS
  Timeline: October 2014

- Facilitate meeting with stakeholders on common curricula standards (1.1.4, 2.1.1, & 2.1.2) for public schools and private driving businesses

  Lead: OHS
  Timeline: November, December 2014

1.1.11 Execute auditing and monitoring procedures for public schools and private driving businesses

Recommendation: **Adopted/Ongoing**

- SDE established and implemented new annual auditing and monitoring procedures for public schools

  Lead: SDE
  Timeline: Adopted/Ongoing

Recommendation: **Incrementally Adopting/Ongoing**

- DRB established and implemented new auditing and monitoring that would audit 10% of the private driving businesses per year

  Lead: DRB
  Timeline: Incrementally Adopting/Ongoing

2.0 Teaching/ Training

2.1.1 Adopt common standards and benchmarks for public schools and private driving businesses

Recommendations: Technical Assistance (2014) - Status/Action Plan:

- OHS to facilitate a meeting with SDE, DRB, and IDLA to plan the agenda for the stakeholders meeting on common curricula standards

  Lead: OHS
  Timeline: October 2014

- Facilitate meeting with stakeholders on common curricula standards (1.1.4, 2.1.1, & 2.1.2) for public schools and private driving businesses

  Lead: OHS
  Timeline: November, December 2014

2.1.2   Adopt common curricula for all driver education for public schools and private driving businesses

Recommendations: Technical Assistance (2014) - Status/Action Plan:

- OHS to facilitate a meeting with SDE, DRB, and IDLA to plan the agenda for the stakeholders meeting on common curricula standards

    Lead: OHS
    Timeline: October 2014

- Facilitate meeting with stakeholders on common curricula standards (1.1.4, 2.1.1, & 2.1.2) for public schools and private driving businesses

    Lead: OHS
    Timeline: November, December 2014

2.1.4   Require end-of-course knowledge and skill assessments for public schools and private driving businesses

Recommendation: **Adopted/Ongoing**

- Private driving businesses submit to DRB prior to initial licensure a copy of their end-of-course knowledge and skills assessment.

    Lead: DRB
    Timeline: Adopted/Ongoing

3.0 Instructor Qualifications

3.1.2   Adopt State teacher/instructor training standards to meet requirements defined by NTDETAS.
Recommendation: **Incrementally Adopting/Ongoing**

- SDE established new teacher train training standards incrementally moving to meet the requirements defined by NTDETAS.

    Lead: SDE
    Timeline: Incrementally Adopting/Ongoing

Recommendation: **Adopted/Ongoing**

- DRB has 168 hours of instructor training hours.   Research DRB provisions to find out if there are provisions that instructor training content standards meet the requirements defined by NTDETAS.

    Lead: DRB
    Timeline: Adopted/Ongoing & End of October 2014

4.0 Parent Involvement

4.1.1 Require parent of teen DE and training student attend parent seminar, pre-course, or initial session of teen's DE and training

Recommendation: <u>Adopted/Ongoing</u>

- SDE established new regulations for schools to require parent of teen DE and training student attend parent seminar

    Lead: SDE
    Timeline: Adopted/Ongoing

Recommendation: Technical Assistance (2014) - Status/Action Plan:

- Research DRB provisions to find out if there is provisions to require parent of teen DE and training student attend parent seminar, pre-course, or initial session of teen's DE and training.

    Lead: DRB
    Timeline: End of October 2014

5.0 Coordination with Driver Licensing

5.1.1 Implement formal and routine process for communication and collaboration process between stakeholder agencies of SDE, DRB, OHS and DMV

Recommendation: <u>Adopted/Ongoing</u>

- Utilize the OHS Youthful Taskforce for the formal   and routine process for communication and collaboration process between stakeholder agencies of SDE, DRB, OHS and DMV.

    Lead: DMV
    Timeline: Adopted/Ongoing

5.1.3 Implement formal educational outreach on GDL with DMV, OHS, and law enforcement agencies

Recommendations: <u>Adopted/Ongoing</u>

- DMV places the GDL status on the teens driving record which can be accessed at time of traffic stop for a non-GDL violation.
- Adding a breakout session to the Highway Safety Summit for LE education on GDL requirements and sentencing options.

    Lead: DMV
    Timeline: Adopted/Ongoing

5.1.5   Require submission of signed and completed Teen Driving Log as part of licensing process

Recommendations: Technical Assistance (2014) - Status/Action Plan:

- Parents sign to attest that the GDL provisions are met. Legislative change necessary to have parents submit log.

       Lead: DMV
       Timeline: Future Challenge

Other Recommendations
Findings and Recommendations of the Onsite Technical Assistance Visit:

1.0 Program Administration

1.1.1   Establish advisory board of stakeholders to inform agencies responsible for DE

Recommendation: **Adopted/Ongoing**

- OHS currently hosting Driver Education Assessment Taskforce meeting September 24 & 25, 2014
    Lead: OHS
    Timeline: September 24 & 25, 2014

- Proposed next Taskforce meeting January 2015.
    Lead: OHS
    Timeline: January, 2015

1.1.2   Review membership criteria on the Idaho Driving Businesses Licensing Board to prevent potential conflicts of interest

Recommendation: Technical Assistance (2014) - Status/Action Plan:

- DRB research membership criteria on the Idaho Driving Businesses Licensing Board to prevent potential conflicts of interest,

    Lead: DRB
    Timeline: End of October, 2014

1.1.9 Amend DRE provisions to include provisions that private driving businesses' programs reflect multicultural education principles and free of bias

Recommendations: Technical Assistance (2014) - Status/Action Plan

- Research DRB provisions to find out if there is a provision concerning private driving businesses' programs reflect multicultural education principles and free of bias

- Provided SDE and DRB with Project CRUISE: Culturally Responsive Understanding in Safety Education materials.

> Lead: DRB
> Timeline: End of October, 2014

1.1.13 Amend DRB to provide remediation opportunities for private driving businesses and instructors when sanctions are issued

Recommendation: Technical Assistance (2014) - Status/Action Plan

- Research DRB provisions to find out if there is a provision for remediation opportunities for private driving businesses and instructors are available when sanctions are issued.

> Lead: DRB
> Timeline: End of October, 2014

1.1.17 Ensure the process of submitting student information is confidential

Recommendation: **Adopted/Ongoing**

- Every effort is taken to ensure that student information remains confidential "Central Issue" - DMV must use "Central Issue: to permits to schools.

> Lead: DMV/SDE/DRB
> Timeline: Adopted/Ongoing

1.1.20 Require materials and equipment used for DE are safe and in proper condition to conduct quality, effective DE and training

Recommendations: **Adopted/Ongoing**

- Private Driving Businesses submit to DRB prior to initial licensure a copy of the ISE Certified Inspection of their vehicles and thereafter annually submit a copy of their annual inspection to DRB. If a signed complaint is filed to DRB concerning an issue with private driving businesses' vehicles, materials, or equipment an investigation will be conducted.

- SDE inspects public school vehicles, materials, and equipment during annual audit.

> Lead: SDE/DRB
> Timeline: Adopted/Ongoing

1.1.21 Require online classroom DE for private driving businesses meets online education standard such as established by iNACOL

Recommendation: Technical Assistance (2014) - Status/Action Plan

- Research DRB's approved online provider to find out if the online classroom meets online education standard such as established by iNACOL.

    Lead: DRB
    Timeline: Fall 2015

Recommendation: **Adopted/Ongoing**

- IDLA's online classroom course meets the recommended guidelines online education standards such as established by iNACOL.
    Lead: IDLA
    Timeline: Adopted/Ongoing

1.1.22 Require instruction at private driving business is delivered using concurrent and integrated classroom and in-car instruction where bulk of classroom instruction occurs close in time to in-car instruction to ensure maximum transfer of skills

Recommendations: Technical Assistance (2014) - Status/Action Plan

- Research DRB provisions to find out if there is a provision for concurrent and integrated classroom and in-car instruction delivery where bulk of classroom instruction occurs close in time to in-car instruction to ensure maximum transfer of skills.

- Understanding is that private driving businesses have the option to teach concurrent an integrated; however the online course approved for private driving business is not concurrent or integrated.
    Lead: DRB
    Timeline: Future Challenge

2.0 Teaching/ Training

2.1.3 Provide consistent rules and guidance for public schools and private driving businesses on use of simulation and multiple-car-ranges

Recommendation: **Adopted/Ongoing**

- At this time schools do not use simulator or multiple-car ranges. However, SDE has rules in place for guidance for public schools on use of simulation and multiple-car range.
    Lead: SDE
    Timeline: Adopted/Ongoing

Recommendation: **Adopted/Ongoing**

- DRB research provisions to find out if there are provisions for consistent rules and guidance for public schools and private driving businesses on use of simulation and multiple-car-ranges.

  > Lead: DRB
  > Timeline: End of October

2.1.4 Standardize summative knowledge and skill assessment for public schools and private driving businesses

Recommendation: **Adopted/Ongoing**

- SDE provided "How To Drive" textbooks and ancillary items to all public schools. These materials have a summative knowledge and skills assessment.

  > Lead: SDE
  > Timeline: Adopted/Ongoing

Recommendation: Technical Assistance (2014) - Status/Action Plan

- Prior to initial licensing, the private driving businesses must submit knowledge and skills assessments to DRB for approval. DRB research to find out if there is a provision for standardized summative knowledge and skill assessment.

  > Lead: DRB
  > Timeline: End of October

2.1.5 Convene statewide committee of stakeholders to design evidence-based post-course evaluation

Recommendation: Technical Assistance (2014) - Status/Action Plan

- Discuss at next Taskforce meeting

  > Lead: OHS
  > Timeline: January 2015

2.1.5 Require public schools and private driving businesses to administer post-course evaluation

Recommendation: Technical Assistance (2014) - Status/Action Plan

- Discuss at next Taskforce meeting

  > Lead: OHS
  > Timeline: January 2015

2.1.5 Encourage schools to analyze information collected on post-course evaluation and make adjustments when needed to improve quality of program

Recommendation: Technical Assistance (2014) - Status/Action Plan

- Discuss at next Taskforce meeting

> Lead: OHS
> Timeline: January 2015

2.1.6 Increase classroom hours with a goal of 45 hours recommended by Novice Teen Driver Education and Training Administrative Standards (NTDETAS)

Recommendation: Technical Assistance (2014) - Status/Action Plan

- Current requirement is 30 classroom hours.

> Lead: DRB/SDE
> Timeline: Future Challenge

2.1.6 Increase required hours behind-the-wheel instruction with a goal of meeting NTDETAS 10 hour standard

Recommendation: Technical Assistance (2014) - Status/Action Plan

- Current requirement is 6 behind-the-wheel hours, and 6 in-car observation hours.

> Lead: DRB/SDE
> Timeline: Future Challenge

2.1.6 Require second-stage educational program with a goal of meeting 10 hours recommended by NTDETAS

Recommendation: Technical Assistance (2014) - Status/Action Plan

- There is no second stage educational program in place.

> Lead: DRB/SDE
> Timeline: Future Challenge

2.1.7 Standardize distributive learning requirement for public schools and private driving businesses

Recommendation: Technical Assistance (2014) - Status/Action Plan

- Research DRB provisions to find out if there is a standardized provision for distributive learning requirement.

> Lead: DRB
> Timeline: End of October

Recommendation: **Adopted/Ongoing**

- SDE has provisions for distributive learning with the course taking 30 days

to complete.   IDLA classroom instruction is a 7 week course.

> Lead: SDE/IDLA
> Timeline: Adopted/Ongoing

3.0   Instructor Qualifications

3.1.3   Require teachers/instructors receive training in accepted best practices of course delivery and evaluation using various delivery modalities

- **Recommendation**: Technical Assistance (2014) - Status/Action Plan

- Discuss at next Taskforce meeting

> Lead: OHS
> Timeline: January 2015

3.1.4   Require private driving businesses instructor applicants pass a State-approved standardized written and/or practical exam

Recommendation: Technical Assistance (2014) - Status/Action Plan

- Discuss at next Taskforce meeting

> Lead: OHS
> Timeline: January 2015

3.1.6   Require annual driving record review for public school teachers and private driving business instructors

Recommendation: Technical Assistance (2014) - Status/Action Plan

- Discuss at next Taskforce meeting

> Lead: OHS
> Timeline: January 2015

4.0 Parent Involvement

4.1.2   Require a parent complete a debriefing with driver training instructor to inform parent of their responsibility, progress and proficiency of teen driver, which could include a parent-teen drive at the end of the course prior to debriefing

Recommendation: Technical Assistance (2014) - Status/Action Plan

- Discuss at next Taskforce meeting

> Lead: OHS
> Timeline: January 2015

5.0 Coordination with Driver Licensing

5.1.3   Organize, develop and deliver training and outreach for judges and prosecutors on GDL requirements and sentencing options

Recommendation: Technical Assistance (2014) - Status/Action Plan

- Adding a breakout session to the Highway Safety Summit for judges and prosecutors on GDL requirements and sentencing options.

> Lead: OHS/SDE
> Timeline: 2015 Summit

5.1.4   Analyze citation and adjudication of GDL violations to determine extent and uniformity of enforcement

Recommendation: Technical Assistance (2014) - Status/Action Plan

- Discuss at next Taskforce meeting

> Lead: OHS
> Timeline: January 2015

5.1.4   Create and distribute training resources to educate LE on enforcement of GDL provisions

Recommendation: **Adopted/Ongoing**

- SDE has created and distributed training resources to educate LE on enforcement of GDL provisions.

- Adding a breakout session to the Highway Safety Summit for judges and prosecutors education GDL requirements and sentencing options.

> Lead: SDE/DMV
> Timeline: Adopted/Ongoing

5.1.4   Develop effective quick reference materials for LE to use enforcing GDL requirements

Recommendation: **Adopted/Ongoing**

- SDE developed effective quick reference materials for LE to use enforcing GDL requirements.

> Lead: SDE
> Timeline: Adopted/Ongoing

5.1.5 Review format of Teen Driving Log with DE stakeholders to identify/implement improvements and provide guided practice scenarios

Recommendation: **Adopted/Ongoing**

- SDE developed a new Youthful Driver Parent Guide that includes teen driving log, improvements, and provides guided practice scenarios.
- SDE provides the Guide to public schools and private driving businesses.

> Lead: DMV/SDE
> Timeline: Adopted/Ongoing

5.1.5 Develop additional outreach mechanisms educating instructors and parents on importance of completing the Log

Recommendation: **Adopted/Ongoing**

- The new Parent Guide developed by SDE has an APP, "Road Ready," that can be used by parents to record the supervised hours.

> Lead: SDE/DMV
> Timeline: Adopted/Ongoing

5.1.6 Increase frequency of training opportunities for skills testers to ensure consistent delivery of testing

Recommendation: Technical Assistance (2014) - Status/Action Plan

- Discuss at next Taskforce meeting

> Lead: OHS
> Timeline: January 2015

5.1.6 Review current oversight process for skills testers and implement necessary changes to the process

Recommendation: **Adopted/Ongoing**

- DMV have reviewed current oversight process for skills testers and has implemented necessary changes to the process. Skill testers take a refresher course every 2 years.

> Lead: DMV
> Timeline: Adopted/Ongoing

5.1.6   Analyze test results to identify areas of skill deficiency and communicate findings to DE community

Recommendation: **Adopted/Ongoing**

- DMV analyses test results to identify areas of skill deficiency and communicates findings to DE community, both SDE schools and DRB at each perspective annual conferences.

> Lead: DMV
> Timeline: Adopted/Ongoing

5.1.7   Review knowledge and skills test to determine reliability and validity and implement necessary modifications

Recommendation: **Adopted/Ongoing**

- DMV reviewed their knowledge and skills test to AAMVA assessment and revised their test to meet AAMVA standards.

> Lead: DMV
> Timeline: Adopted/Ongoing

5.1.7   Ensure updated tests effectively measure teens' ability to assess and reduce driving risk

Recommendation: Technical Assistance (2014) - Status/Action Plan

- Discuss at next Taskforce meeting

> Lead: OHS
> Timeline: January 2015

APPENDIX

Appendix 1 – Onsite Technical Assistance Agenda
ANSTSE Onsite Technical Assistance Visit Agenda
Agenda

Date: 9-24 8:30 AM – 4 PM & 9-25-14 8:30 AM - Noon **Location:** Candlewood Suites, 1855 S. Silverstone Way, Meridian, ID (208-888-5121)   **Subject/Topic:** Stakeholder Follow Up on the Driver Education Assessment and Recommendations

Invitees**:**

TRCC Members	Present		TRCC Invitees	Present
Brent Jennings			Tonya Haustveit	
Sharon Fife			Debra Hall	
Nina Saint			Amy Kearns	
Sally Phillips			John Gonzales	
Audra Urie			Dave Carlson	
Jennifer Weddel			Margaret Goertz	
Todd Bilbo			Officer Will Stoy	

1. Introductions
2. Review the Driver Education Assessment
3. Consideration of Priority Recommendations
   a. Program Administration
      1.1.2 Ensure the State effectively coordinates efforts among the agencies responsible for driver education and traffic safety in Idaho to include the Idaho Transportation Department, Department of Education, and the Bureau of Occupational Licenses Private Driving Businesses.
      1.1.11 Execute auditing and monitoring procedures for public schools and private driving businesses.
   b. Education/Training
      2.1.1 Adopt common standards and benchmarks for the public school and private driving businesses.
      1.1.4 &
      2.1.2 Adopt common curricula for public schools and private driving businesses.
      2.1.4 Require end-of-course knowledge and skill assessments for the public schools and private driving businesses.
   c. Instructor Qualifications
      3.1.2 Adopt State teacher/instructor training standards that meet the requirements defined by the National Novice Driver Education and Traffic Safety Administrative Standards.
   d. Parent Involvement
      4.1.1 Require the parent of a teen driver education and training student to attend a parent seminar, pre-course, or the initial session of the teen's driver education and training course.
   e. Coordination with Driver Licensing
      5.1.1 Implement a formalized and routine process for the communication and collaboration between stakeholder agencies: State Department of Education; Idaho Bureau of Occupational Licenses Private Driving Businesses; Idaho Transportation Department (Office of Highway Safety, Division of Motor Vehicles).
      5.1.3 Implement formal educational outreach between the Division of Motor Vehicles, Office of Highway Safety, and law enforcement agencies on Graduated Driver's License requirements.
      5.1.5 Require the submission of the signed and completed Teen Driving Log as part of the licensing process.

4. Remaining Driver Education Assessment Recommendations
5. Wednesday Working Lunch
   a. Meridian Youth Traffic Safety Summit Lunch Speaker at Wahooz
6. Thursday
   a. Future considerations
   b. Alive at 25
   c. Youth Traffic Safety Event – Thursday during lunch period at Meridian Middle School Fall Fling
   d. Final Thoughts & Exit Meeting

7. Future Meeting Schedule

Appendix 2

Driver Education Assessment Recommendation Matrix
September 24 – 25, 2014

#	Nat'l Std #	Priority	Technical Assessment Recommendation (2013)	Technical Assistance - Status/Action Plan (2014)	Lead	Target Date
1	1.1.1	Yes	Ensure effective coordination with agencies for driver education (DE) and traffic safety (TS)	OHS hosting current Driver Education Assessment Taskforce meeting 9/24/2014 - OHS OHS to facilitate a meeting with SDE, DRB, and IDLA to plan the agenda for the stakeholders meeting on common curricula standards Facilitate meeting with stakeholders on common curricula standards (1.1.4, 2.1.1, & 2.1.2) for public schools and private driving businesses	OHS	November December 2014
2	1.1.1		Establish advisory board of stakeholders to inform agencies responsible for DE	OHS hosting current Driver Education Assessment Taskforce meeting 9/24/2014 – OHS Proposed next Taskforce meeting January 2015.	OHS	Adopted Ongoing
3	1.1.2		Review membership criteria on the Idaho Driving Businesses Licensing Board to prevent potential conflicts of interest	DRB research membership criteria on the Idaho Driving Businesses Licensing Board to prevent potential conflicts of interest	DRB	End of October 2014
4, 5	1.1.4 2.1.2	Yes	Adopt common curricula for all driver education for public schools and private driving businesses	OHS to facilitate a meeting with SDE, DRB, and IDLA to plan the agenda for the stakeholders meeting on common curricula standards Facilitate meeting with stakeholders on common curricula standards (1.1.4, 2.1.1, & 2.1.2) for public schools and private driving businesses	OHS	October, November, December
6	1.1.9		Amend DRE provisions to include provisions that private driving businesses' programs reflect multicultural education principles and free of bias	Provided SDE and DRB with Project CRUISE: Culturally Responsive Understanding in Safety Education materials. Research DRB provisions to find out if there is a provision concerning private driving businesses' programs reflect multicultural education principles and free of bias	DRB	End of October

#	Nat'l Std #	Priority	Technical Assessment Recommendation (2013)	Technical Assistance - Status/Action Plan (2014)	Lead	Target Date
7	1.1.11	Yes	Execute auditing and monitoring procedures for public schools and private driving businesses	SDE established and implemented new annual auditing and monitoring procedures for public schools DRB established and implemented new auditing and monitoring that would audit 10% of the private driving businesses per year	SDE/DRB	SDE Adopted Ongoing DRB – Incremental Ongoing
8	1.1.13		Amend DRB to provide remediation opportunities for private driving businesses and instructors when sanctions are issued	Research DRB provisions to find out if there is a provision for remediation opportunities for private driving businesses and instructors are available when sanctions are issued	DRB	End of October
9	1.1.17		Ensure the process of submitting student information is confidential	Every effort is taken to ensure that student information remains confidential "Central Issue" - DMV must use "Central Issue: to permits to schools.	SDE, DRB, DMV	Adopted Ongoing
10	1.1.20		Require materials and equipment used for DE are safe and in proper condition to conduct quality, effective DE and training	Private Driving Businesses submit to DRB prior to initial licensure a copy of the ISE Certified Inspection of their vehicles and thereafter annually submit a copy of their annual inspection to DRB. If a signed complaint is filed to DRB concerning an issue with private driving businesses' vehicles, materials, or equipment an investigation will be conducted. SDE inspects public school vehicles, materials, and equipment during annual audit.	DRB/SDE	Adopted Ongoing

#	Nat'l Std #	Priority	Technical Assessment Recommendation (2013)	Technical Assistance - Status/Action Plan (2014)	Lead	Target Date
11	1.1.21		Require online classroom DE for private driving businesses meets online education standard such as established by iNACOL	Research DRB's approved online provider to find out if the online classroom meets online education standard such as established by iNACOL. IDLA's online classroom course meets the recommended guidelines online education standards such as established by iNACOL.	DRB	DRB Fall 2015 IDLA Adopted Ongoing
12	1.1.22		Require instruction at private driving business is delivered using concurrent and integrated classroom and in-car instruction where bulk of classroom instruction occurs close in time to in-car instruction to ensure maximum transfer of skills	Research DRB provisions to find out if there is a provision for concurrent and integrated classroom and in-car instruction delivery where bulk of classroom instruction occurs close in time to in-car instruction to ensure maximum transfer of skills. Understanding is that private driving businesses have the option to teach concurrent an integrated; however the online course approved for private driving business is not concurrent or integrated.	DRB	Future Challenge
13	2.1.1	Yes	Adopt common standards and benchmarks for public schools and private driving businesses	Facilitate meeting with stakeholders on common curricula standards (1.1.4, 2.1.1, & 2.1.2) for public schools and private driving businesses.	OHS	November - December
5	2.1.2	Yes	Adopt common curricula for all driver education for public schools and private driving businesses	Facilitate meeting with stakeholders on common curricula standards (1.1.4, 2.1.1, & 2.1.2) for public schools and private driving businesses.	OHS	November - December
14	2.1.3		Provide consistent rules and guidance for public schools and private driving businesses on use of simulation and multiple-car-ranges	At this time schools do not use simulator or multiple-car ranges. However, SDE has rules in place for guidance for public schools on use of simulation and multiple-car range. DRB research provisions to find out if there are provisions for consistent rules and guidance for public schools and private driving businesses on use of simulation and multiple-car-ranges.	SDE DRB	SDE – Adopted Ongoing DRB End of October

#	Nat'l Std #	Priority	Technical Assessment Recommendation (2013)	Technical Assistance - Status/Action Plan (2014)	Lead	Target Date
15	2.1.4	Yes	Require end-of-course knowledge and skill assessments for public schools and private driving businesses	DRB submit to prior to initial licensure a copy of their end-of-course knowledge and skills assessment	DRB	Adopted Ongoing
16	2.1.4		Standardize summative knowledge and skill assessment for public schools and private driving businesses	SDE provided "How To Drive" textbooks and ancillary items to all public schools. These materials have a summative knowledge and skills assessment. Prior to initial licensing, the private driving businesses must submit knowledge and skills assessments to DRB for approval. DRB research to find out if there is a provision for standardized summative knowledge and skill assessment.	SDE & DRB	SDE Adopted Ongoing DRE End of October
17	2.1.5		Convene statewide committee of stakeholders to design evidence-based post-course evaluation	Discuss at next Taskforce meeting	OHS	January 2015
18	2.1.5		Require public schools and private driving businesses to administer post-course evaluation	Discuss at next Taskforce meeting	OHS	January 2015
19	2.1.5		Encourage schools to analyze information collected on post-course evaluation and make adjustments when needed to improve quality of program	Discuss at next Taskforce meeting	OHS	January 2015
20	2.1.6		Increase classroom hours with a goal of 45 hours recommended by *Novice Teen Driver Education and Training Administrative Standards (NTDETAS)*	Current requirement is 30 classroom hours.	SDE & DRB	Future Challenge
21	2.1.6		Increase required hours behind-the-wheel instruction with a goal of meeting NTDETAS 10 hour standard	Current requirement is 6 behind-the-wheel hours, and 6 in-car observation hours.	SDE & DRB	Future Challenge
22	2.1.6		Require second-stage educational program with a goal of meeting 10 hours recommended by NTDETAS	There is no second stage educational program in place.	SDE & DRB	Future Challenge

#	Nat'l Std #	Priority	Technical Assessment Recommendation (2013)	Technical Assistance - Status/Action Plan (2014)	Lead	Target Date
23	2.1.7		Standardize distributive learning requirement for public schools and private driving businesses	Research DRB provisions to find out if there is a standardized provision for distributive learning requirement. SDE has provisions for distributive learning with the course taking 30 days to complete. IDLA classroom instruction is a 7 week course.	DRB SDE	DRB End of October SDE/IDLA Adopted Ongoing
24	3.1.2	Yes	Adopt State teacher/instructor training standards to meet requirements defined by NTDETAS	SDE established new teacher train training standards incrementally moving to meet the requirements defined by NTDETAS. DRB has 168 hours of instructor training hours. Research DRB provisions to find out if there are provisions that instructor training content standards meet the requirements defined by NTDETAS	SDE/DRB	SDE Adopted Ongoing
25	3.1.3		Require teachers/instructors receive training in accepted best practices of course delivery and evaluation using various delivery modalities	Discuss at next Taskforce meeting	OHS	January 2015
26	3.1.4		Require private driving businesses instructor applicants pass a State-approved standardized written and/or practical exam	Discuss at next Taskforce meeting	OHS	January 2015
27	3.1.6		Require annual driving record review for public school teachers and private driving business instructors	Discuss at next Taskforce meeting	OHS	January 2015
28	4.1.1	Yes	Require parent of teen DE and training student attend parent seminar, pre-course, or initial session of teen's DE and training	SDE established new regulations for schools to require parent of teen DE and training student attend parent seminar Research DRB provisions to find out if there is provisions to require parent of teen taking a driver education course attend a parent seminar, pre-course, or initial session of teen's course.	SDE/DRB	SDE Adopted Ongoing DRB - End of October

#	Nat'l Std #	Priority	Technical Assessment Recommendation (2013)	Technical Assistance - Status/Action Plan (2014)	Lead	Target Date
29	4.1.2		Require a parent complete a debriefing with driver training instructor to inform parent of their responsibility, progress and proficiency of teen driver, which could include a parent-teen drive at the end of the course prior to debriefing	Discuss at next Taskforce meeting	OHS	January 2015
30	5.1.1	Yes	Implement formal and routine process for communication and collaboration process between stakeholder agencies of SDE, DRB, OHS and DMV	Utilize the OHS Youthful Taskforce for the formal and routine process for communication and collaboration process between stakeholder agencies of SDE, DRB, OHS and DMV.	DMV	Adopted Ongoing
31	5.1.3	Yes	Implement formal educational outreach on GDL with DMV, OHS, and law enforcement agencies	DMV places the GDL status on the teens driving record which can be accessed at time of traffic stop for a non-GDL violation.

Adding a breakout session to the Highway Safety Summit for LE education GDL requirements and sentencing options. | DMV | Adopted Ongoing |
| 32 | 5.1.3 | | Organize, develop and deliver training and outreach for judges and prosecutors on GDL requirements and sentencing options | Adding a breakout session to the Highway Safety Summit for judges and prosecutors on GDL requirements and sentencing options. | OHS/SDE | 2015 Summit |
| 33 | 5.1.4 | | Analyze citation and adjudication of GDL violations to determine extent and uniformity of enforcement | Discuss at next Taskforce meeting | OHS | January 2015 |
| 34 | 5.1.4 | | Create and distribute training resources to educate LE on enforcement of GDL provisions | SDE has created and distributed training resources to educate LE on enforcement of GDL provisions.

Adding a breakout session to the Highway Safety Summit for judges and prosecutors education GDL requirements and sentencing options. | SDE | Adopted Ongoing |
| 35 | 5.1.4 | | Develop effective quick reference materials for LE to use enforcing GDL requirements | SDE developed effective quick reference materials for LE to use enforcing GDL requirements. | SDE | Adopted Ongoing |

#	Nat'l Std #	Priority	Technical Assessment Recommendation (2013)	Technical Assistance - Status/Action Plan (2014)	Lead	Target Date
36	5.1.5	Yes	Require submission of signed and completed Teen Driving Log as part of licensing process	Parents sign to attest that the GDL provisions are met. Legislative change necessary to have parents submit log.	DMV	Future Challenge
37	5.1.5		Review format of Teen Driving Log with DE stakeholders to identify/implement improvements and provide guided practice scenarios	SDE developed a new Youthful Driver Parent Guide that includes teen driving log, improvements, and provides guided practice scenarios.

SDE provides the Guide to public schools and private driving businesses. | SDE DMV | Adopted Ongoing |
38	5.1.5		Develop additional outreach mechanisms educating instructors and parents on importance of completing the Log	The new Parent Guide developed by SDE has an APP, "Road Ready," that can be used by parents to record the supervised hours.	SDE DMV	Adopted Ongoing
39	5.1.6		Increase frequency of training opportunities for skills testers to ensure consistent delivery of testing	Discuss at next Taskforce meeting	OHS	January 2015
40	5.1.6		Review current oversight process for skills testers and implement necessary changes to the process	DMV have reviewed current oversight process for skills testers and has implemented necessary changes to the process. Skill testers take a refresher course every 2 years.	DMV	Adopted Ongoing
41	5.1.6		Initiate review of current testing processes to ensure effective competency measures are used	DMV reviews current testing processes to ensure effective competency measures are used. DMV distributes two newsletters are year to the skill testers including any updated information including any relevant data from the analysis of the road test data.	DMV	Adopted Ongoing
42	5.1.6		Analyze test results to identify areas of skill deficiency and communicate findings to DE community	DMV analyses test results to identify areas of skill deficiency and communicates findings to DE community, both SDE schools and DRB at each perspective annual conferences.	DMV	Adopted Ongoing
43	5.1.7		Review knowledge and skills test to determine reliability and validity and implement necessary modifications	DMV reviewed their knowledge and skills test to AAMVA assessment and revised their test to meet AAMVA standards.	DMV	Adopted Ongoing
44	5.1.7		Ensure updated tests effectively measure teens' ability to assess and reduce driving risk	Discuss at next Taskforce meeting	OHS	January 2015

	Legend
DMV	Department of Motor Vehicles
DRB	Private Business Driving Schools
IDLA	Idaho Digital Learning Academy
ITD	Idaho Transportation Department
JUD	Judiciary
LE	Law Enforcement Agencies
OHS	Office of Highway Safety
PROS	Prosecutors
SDE	State Department of Education

Other Taskforce Committee Member Suggestions:

3rd Party Testers

Department of Health

Transportation & Research (Data)

Insurance Companies

State Driver Education Associations